



BOARD OF HEALTH MEETING

AGENDA
June 21, 2021

1.0 CONVENTION

- 1.1. Call the meeting to order: _____
- 1.2. Quorum Present **Yes** **No**

2.0 STANDING AGENDA ITEMS

- 2.1. **Welcome**
- 2.2. **Introduction of New BOH members**
- 2.3. **MOTION TO APPROVE: May 20, 2021 Meeting Minutes.**

Motion by: _____ Second by: _____

Voting Record			
Martha Mooney		---	
Shad Gallogly		Holly Trainer	
David Zaghlool		Linda Fisher	

- 2.4. **MOTION TO APPROVE: June 21, 2021 Agenda**
- 2.4.1. Changes to agenda

- ...

Motion by: _____ Second by: _____

Voting Record			
Martha Mooney		---	
Shad Gallogly		Holly Trainer	
David Zaghlool		Linda Fisher	

3.0 FINANCIALS

3.1. MOTION TO: Adjust Appropriations ...

Increases need made in the following line items:

- ...

Decreases need made in the following line items:

- ...

Motion by: _____ Second by: _____

Voting Record			
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Martha Mooney		---	
Shad Gallogly		Holly Trainer	
David Zaghlool		Linda Fisher	

3.2. MOTION TO: Accept Monthly Financials as Presented.

Motion by: _____ Second by: _____

Voting Record			
Martha Mooney		---	
Shad Gallogly		Holly Trainer	
David Zaghlool		Linda Fisher	

4.0 ACTION ITEMS

4.1. RESOLUTION# 2021-007-EH: Declare Structure located at 1776 County Road 137, Cardington, Ohio 43315 in Cardington Township, Parcel: C07-001-00-279-09 as a Nuisance. Environmental Health staff have inspected the structure and have determined it to be a public health nuisance.

Motion by: _____ Second by: _____

Voting Record			
Martha Mooney		---	
Shad Gallogly		Holly Trainer	
David Zaghlool		Linda Fisher	

4.2. RESOLUTION# 2021-008-EH: Declare Structure located at 3890 State Route 309, Galion, Ohio 44833 in Washington Township, Parcel: Q40-001-00-197-00 as a Nuisance. Environmental Health staff have inspected the structure and have determined it to be a public health nuisance.

Motion by: _____ Second by: _____

Voting Record			
Martha Mooney		---	
Shad Gallogly		Holly Trainer	
David Zaghlool		Linda Fisher	

4.3. RESOLUTION# 2021-009-EH-: Declare Structure located at 3476 State Route 229, Marengo, Ohio 43334 in Peru Township, Parcel: M34-001-00-234-02 as a Nuisance. Environmental Health staff have inspected the structure and have determined it to be a public health nuisance.

Motion by: _____ Second by: _____

Voting Record			
Martha Mooney		---	
Shad Gallogly		Holly Trainer	
David Zaghlool		Linda Fisher	

4.4. RESOLUTION# 2021-010: Declare Structure located at 1878 Township Road 156, Ashley, Ohio 43003 in Westfield Township, Parcel: R41-001-00-047-00 as a Nuisance. Environmental Health staff have inspected the structure and have determined it to be a public health nuisance.

Motion by: _____ Second by: _____

Voting Record			
Martha Mooney		---	
Shad Gallogly		Holly Trainer	
David Zaghlool		Linda Fisher	

4.5. RESOLUTION# 2021-011-EH: Employee Recognition Policy. This policy allows for the recognition of MCHD employees for their achievements and their contributions to the agency mission and vision. Recognized employees will be mentioned during BOH meetings and will have their name listed on the staff recognition wall.

Motion by: _____ Second by: _____

Voting Record			
Martha Mooney		---	
Shad Gallogly		Holly Trainer	
David Zaghlool		Linda Fisher	

4.6. RESOLUTION# 2021-012-ADM: Removal and Disposal of Additional Equipment from the 2021 Morrow County Health District Inventory. The equipment and/or supplies listed in Addendum A of the resolution and attached to this agenda has been deemed as obsolete or otherwise unneeded by MCHD. These items are in addition to the items removed from inventory in March 2021. This resolution will allow these items to be removed from the agency's inventory, and disposed of in an appropriate manner as needed.

Motion by: _____ Second by: _____

Voting Record			
Martha Mooney		---	
Shad Gallogly		Holly Trainer	
David Zaghlool		Linda Fisher	

- 4.7. MOTION TO APPROVE: Help Me Grow Provider Agreement.** This is a renewal of the agreement between the BOH and ODH for the MCHD to administer the Help Me Grow program in Morrow County. This is a renewal of the current agreement, and is for a two-year term.

Motion by: _____

Second by: _____

Voting Record			
Martha Mooney		---	
Shad Gallogly		Holly Trainer	
David Zaghlool		Linda Fisher	

- 4.8. MOTION TO APPROVE: Contract for the Provision of Tier 2 Epidemiological Services.** This is a renewal of the contract between the BOH and Franklin County Public Health for the FCPH to provide Tier 2 epidemiological services to MCHD on an as-needed basis. This is a requirement of the PHEP grant, and no member of the MCHD triad may serve as the Tier 2 Epi.

Motion by: _____

Second by: _____

Voting Record			
Martha Mooney		---	
Shad Gallogly		Holly Trainer	
David Zaghlool		Linda Fisher	

- 4.9. MOTION TO APPROVE: Contract to Provide School Nursing Services.** This is a renewal of the contract between the BOH and Tomorrow Center School for MCHD to provide school nursing services on an hourly, as-needed basis.

Motion by: _____

Second by: _____

Voting Record			
Martha Mooney		---	
Shad Gallogly		Holly Trainer	
David Zaghlool		Linda Fisher	

- 4.10. MOTION TO APPROVE: Contract for Public Health Nursing Services.** This is a renewal of the contract between the BOH and Kelly Worstell, RN, BSN for the provision of public health nursing services.

Motion by: _____

Second by: _____

Voting Record			
Martha Mooney		---	
Shad Gallogly		Holly Trainer	

David Zaghlool		Linda Fisher	
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4.11. MOTION TO APPROVE: Agreement for the Use of the Mosquito Sprayer. This agreement between the BOH and the Village of Cardington to allow the village the use of MCHD's mosquito sprayer. In return for the use of the equipment, the village will pay MCHD a sum of \$400.00 per each month used. The village will be responsible for the fuel, adulticide, and regular upkeep of the equipment while it is in their possession. There is a clause in the agreement that allows MCHD to take immediate possession of the equipment in the event of an emergency that requires mosquito control.

Motion by: _____ Second by: _____

Voting Record			
Martha Mooney		---	
Shad Gallogly		Holly Trainer	
David Zaghlool		Linda Fisher	

4.12. MOTION TO APPROVE: Changing the Employment Status of Tiffany Richardson from Temporary to Permanent. Ms. Richardson began employment with MCHD in January as a temporary employee conducting contact tracing. Since that time, she has been reclassified as an administrative assistant, and has proven herself to be a valuable member of the team.

Motion by: _____ Second by: _____

Voting Record			
Martha Mooney		---	
Shad Gallogly		Holly Trainer	
David Zaghlool		Linda Fisher	

4.13. MOTION TO APPROVE: Leave Without Pay for Tiffany Carpenter. Ms. Carpenter is not able to use accrued vacation until the end of her six-month introductory period. She is requesting to take July 7, 2021 off work without pay.

Motion by: _____ Second by: _____

Voting Record			
Martha Mooney		---	
Shad Gallogly		Holly Trainer	
David Zaghlool		Linda Fisher	

4.14. MOTION TO APPROVE: Tiffany Carpenter's Resignation. Ms. Carpenter has accepted a position as a full-time medical assistant in a physician's office. Her last day of employment will be July 28, 2021.

Motion by: _____ Second by: _____

Voting Record			
Martha Mooney		---	
Shad Gallogly		Holly Trainer	
David Zaghlool		Linda Fisher	

4.15. MOTION TO ACCEPT: Sadie Stoots’s Resignation. Mrs. Stoots has accepted a position as a staff nurse in a hospital setting. Her last day of employment will be June 30, 2021.

Motion by: _____ Second by: _____

Voting Record			
Martha Mooney		---	
Shad Gallogly		Holly Trainer	
David Zaghlool		Linda Fisher	

5.0 BOARD OF HEALTH OFFICER ELECTIONS

According to the BOH Bylaws, the BOH must elect a President and President Pro Tempore annually. Nominations may be made from the floor, and will be chosen by majority vote. Elected officers serve a one-year term; however, there is no limit to the number of terms to which a BOH member may be elected officer.

5.1. ELECTION OF BOH PRESIDENT: The BOH President serves as the chief executive officer of the BOH. Their duties include: conducting and presiding over all BOH meetings, signing all records and documents thereof, being the primary spokesperson of the BOH, serving as an ex officio member of all committees except for the nominating committee, having the right to vote on all issues brought before the BOH, and performing any other duties performed by presidents of like bodies.

Nomination(s): _____

Motion by: _____ Second by: _____

Voting Record			
Martha Mooney		---	
Shad Gallogly		Holly Trainer	
David Zaghlool		Linda Fisher	

5.2. ELECTION OF BOH PRESIDENT PRO TEMPORE: The BOH President serves as the second in command officer of the BOH. Their duties include: assuming the BOH President’s duties in the President’s absence, performing any other duties delegated to them by the BOH President, having the right to vote on all issues brought before the BOH, and finally, in the event that the BOH President office becomes vacant, the President Pro Tempore will become President for the remainder of the term, and a new President Pro Tempore will be elected.

Nomination(s): _____

Motion by: _____

Second by: _____

Voting Record			
Martha Mooney		---	
Shad Gallogly		Holly Trainer	
David Zaghlool		Linda Fisher	

6.0 PUBLIC PARTICIPATION

As of **June 17, 2021, NO ONE** has requested to address the Board at this meeting.

7.0 INFORMATION ITEMS AND COMMENTS – REFER TO ATTACHMENTS

7.1. Environmental Health Division

Stephanie Zmuda

7.1.1. STS Abandonment Report

7.1.2. EH Program Report

7.2. Nursing and Community Health Division

Morgan Kocher

7.2.1. Communicable Disease Report

- Nursing Program Report

7.3. Health Commissioner

Stephanie Bragg

7.3.1. Agency Updates/Information

- Accreditation site visit was conducted from 5/18/21 – 5/20/21. Awaiting our SWOT report from our site visitors. Can take up to 6 weeks.
 - Report will then go to the PHAB committee for review at their next meeting in August. We should have our determination by mid-September.
- DAC – Meeting was June 3, 2021.
 - Next meeting is Thursday, March 3, 2022 at 6:30 pm
 - Planning to provide info at the a quarterly Twp meeting regarding the responsibilities of DAC
- CHIP – First meeting is 6/22/2021
- Annual Report – Presentation of 2020 Annual Report

8.0 MEETING ADJOURNMENT

The next regular Board of Health meeting will be held **Monday, July 20, 2021 at 6:00 pm**. The meeting will be held in person in the Community Services Building. If in-person meetings are inadvisable, the meeting will be held virtually via Zoom.

Motion by: _____

Second by: _____

Voting Record	
Martha Mooney	

Shad Gallogly		Holly Trainer	
David Zaghloul		Linda Fisher	

This meeting was adjourned at _____ p.m.

DRAFT