



BOARD OF HEALTH MEETING

JANUARY MEETING MINUTES

January 11, 2021

Note: Due to COVID-19, this meeting was held virtually via Zoom Teleconference

Board Members Present

Martha Mooney, DVM Shad Gallogly Grant Galbraith, MD
 Glenn Bragg Holly Trainer, RPh

MCHD Personnel Present

Stephanie Bragg Morgan Kocher

Guests Present

Harold Ren Sandy Lyman

1.0 CONVENTION

- 1.1. Martha Mooney, Board President, called the meeting to order at **6:01 p.m.**
- 1.2. A quorum of Board members **WAS** present (**5** of 5)

2.0 STANDING AGENDA ITEMS

2.1. Welcome

2.2. MOTION TO APPROVE: December 21, 2020 Minutes as amended

The motion to accept the December 21, 2020 Minutes as amended was made by **Holly Trainer** and seconded by **Grant Galbraith**. 3 Ayes, 2 Abstentions – Motion Carried.

Voting Record			
Martha Mooney		Y	
Shad Gallogly	A	Glenn Bragg	A
Grant Galbraith	Y	Holly Trainer	Y

2.3. MOTION TO APPROVE: January 11, 2021 Agenda

2.3.1. Additions to agenda

- 3.1 – Fund 8550 Appropriations amounts
- 3.2 – Fund 8574 Appropriations amounts
- 3.3 – Fund 8476 Appropriations amounts

2.3.2. Deletions to agenda

- 3.4 – Monthly Financials

The motion to approve the January 11, 2021 Agenda was made by **Holly Trainer** and seconded by **Grant Galbraith**. All Ayes, 1 Abstention – Motion Carried.

Voting Record			
Martha Mooney		---	
Shad Gallogly	Y	Glenn Bragg	A
Grant Galbraith	Y	Holly Trainer	Y

3.0 FINANCIALS

3.1. MOTION TO: Adjust Appropriations in Fund 8550 – General Fund.

Increases need made in the following line items:

- Health Insurance Employer Share - \$28,044.92
- HAS Contribution - \$555.48
- Other Employee Reimbursement - \$250.00
- Training Services - \$1,396.00
- Professional Organizations Dues - \$856.13
- Purchased Services - \$1,95.74
- IT Professional Services - \$6,315.00
- Lab Services - \$405.00
- Printing - \$175.00
- Legal Advertising - \$170.00
- Internet - \$40.56
- Insurance and Bonding - \$415.00
- Office Supplies - \$578.11
- Other Supplies - \$7,731.29
- Computers/Equipment/Furniture - \$35,466.48

Decreases need made in the following line items:

- Employee Wages - \$33,905.49
- OPERS Employer Share - \$4,743.95
- Medicare Employer Share - \$491.61
- Workers Comp - \$1,493.22
- Mileage Reimbursement - \$2,672.89
- Professional Services - \$200.00
- Phones - \$17.36
- Remit to Political Entity - \$1,831.34

The motion to Adjust Appropriations in Fund 8550 was made by **Holly Trainer** and seconded by **Grant Galbraith**. All Ayes, 1 Abstention – Motion Carried

Voting Record			
Martha Mooney		---	
Shad Gallogly	Y	Glenn Bragg	A
Grant Galbraith	Y	Holly Trainer	Y

3.2. MOTION TO: Adjust Appropriations in Fund 8574 – Coronavirus Response.

Increases need made in the following line items:

- Employee Wages - \$45,137.58
- OPERS Employer Share - \$6,319.26
- Medicare Employer Share - \$654.50
- Workers Comp - \$406.23
- Mileage Reimbursement - \$1,080.00
- IT Professional Services - \$5,000.00
- Communications - \$5,000.00
- Supplies & Materials - \$20,000.00
- Computers/Equipment/Furniture - \$50,000.00
- Transfer – Out - \$17,000.00

The motion to Adjust Appropriations in Fund 8574 was made by **Holly Trainer** and seconded by **Grant Galbraith**. All Ayes – Motion Carried

Voting Record			
Martha Mooney		---	
Shad Gallogly	Y	Glenn Bragg	Y
Grant Galbraith	Y	Holly Trainer	Y

3.3. MOTION TO: Adjust Appropriations in Fund 8476 – Contact Tracing.

Increases need made in the following line items:

- Employee Wages - \$31,810.14
- OPERS Employer Share - \$4,151.02
- Medicare Employer Share - \$461.25
- Workers Comp - \$286.29
- Health District Reimbursement - \$4,338.69

The motion to Adjust Appropriations in Fund 8476 as presented was made by **Shad Gallogly** and seconded by **Holly Trainer**. All Ayes – Motion Carried

Voting Record			
Martha Mooney		---	
Shad Gallogly	Y	Glenn Bragg	Y
Grant Galbraith	Y	Holly Trainer	Y

4.0 ACTION ITEMS

- 4.1. MOTION TO APPROVE: 2021 Software Maintenance Agreement.** This is a renewal agreement between the BOH and Primary Solutions to provide maintenance of the software for the agency’s Infal accounting system. The cost for this agreement is \$2,891.00 for the year.

The resolution to approve the 2021 Software Maintenance Agreement with Primary Solutions was made by **Grant Galbraith** and seconded by **Shad Gallogly**. All Ayes – Motion Carried

Voting Record			
Martha Mooney		---	
Shad Gallogly	Y	Glenn Bragg	Y
Grant Galbraith	Y	Holly Trainer	Y

- 4.2. MOTION TO APPROVE: 2021 County Wellness Program Services Agreement.** This is a renewal agreement between the BOH and the Morrow County Commissioners for MCHD to administer the County Wellness Program on behalf of the Commissioners. MCHD will receive \$4,000.00 for fulfilling this agreement.

The resolution to approve the 2021 County Wellness Program Services Agreement was made by **Holly Trainer** and seconded by **Shad Gallogly**. All Ayes – Motion Carried

Voting Record			
Martha Mooney		---	
Shad Gallogly	Y	Glenn Bragg	Y
Grant Galbraith	Y	Holly Trainer	Y

- 4.3. MOTION TO APPROVE: Hiring a Temporary, Part-time Volunteer Coordinator.** This position would be a temporary position with no more than 10 hours per week. This person would help build, update, and maintain our volunteer registry. They would also assist in the coordination and deployment of our volunteers during the current emergency response. This position will be 100% funded via grant funding.

The resolution to approve Hiring a Temporary, Part-time Volunteer Coordinator was made by **Holly Trainer** and seconded by **Grant Galbraith**. All Ayes – Motion Carried

Voting Record			
Martha Mooney		---	
Shad Gallogly	Y	Glenn Bragg	Y
Grant Galbraith	Y	Holly Trainer	Y

5.0 PUBLIC PARTICIPATION

There was no public participation at this meeting

6.0 INFORMATION ITEMS AND COMMENTS – REFER TO ATTACHMENTS

6.1. Environmental Health Division

Stephanie Bragg

6.1.1. STS Abandonment Report

- No new abandonments

6.2. Nursing and Community Health Division

Morgan Kocher

6.2.1. Communicable Disease Report

6.2.2. Outbreak Updates

- ODH Strike Team worked to clear backlogged COVID-19 cases.
- 2 contact tracers have started and are doing well
- ODH contact tracers/epi’s take part of the case load each day to assist with investigation.
- Outbreaks continue in LTC facilities

6.3. Health Commissioner

Stephanie Bragg

6.3.1. Agency Updates/Information

- Had to close the agency to the public from 12/23/20 – 1/4/21 due to a COVID outbreak in the agency. Staff who felt well enough continued to work during this time. No spread of illness occurred outside of the agency. Everyone back in the office now.
- Began vaccinating phase 1a people
- Sandy Lyman has offered to volunteer to help if needed

7.0 MEETING ADJOURNMENT

The next regular Board of Health meeting will be held **February 8, 2021**, at **6:00 pm.** in the Community Services Building, if possible. If in-person meetings are still inadvisable, the meeting will be held virtually via Zoom.

The motion to adjourn this meeting was made by **Glenn Bragg** and seconded by **Grant Galbraith.**
All Ayes – Motion Carried.

Voting Record			
Martha Mooney		---	
Shad Gallogly	Y	Glenn Bragg	Y
Grant Galbraith	Y	Holly Trainer	Y

This meeting was adjourned at 7:06 p.m.

Martha Mooney, DVM
President, Board of Health

Date

Stephanie Bragg, RN, BSN, MHA
Secretary to the Board

Date