



BOARD OF HEALTH MEETING

SEPTEMBER MEETING MINUTES

September 21, 2020

Board Members Present

Martha Mooney, DVM Shad Gallogly Grant Galbraith

MCHD Personnel Present

Stephanie Bragg Morgan Kocher Stephanie Zmuda Jill Thompson Lynne Keeseey
 Karrie Hursey

Guests Present

Tim Hack Norm Miller Jim Jahn

1.0 CONVENTION

- 1.1. Martha Mooney, Board President, called the meeting to order at **6:04 p.m.**
- 1.2. A quorum of Board members **WAS** present (**3** of 5)

2.0 STANDING AGENDA ITEMS

2.1. Introductions and Welcome

Guests were welcomed and reminded to sign in. The use of social distancing and masks was asked of all meeting attendees in order to reduce the risk of COVID-19 spread at the meeting.

2.2. MOTION TO APPROVE: August 17, 2020 Minutes

The motion to accept the August 17, 2020 Minutes was made by **Shad Gallogly** and seconded by **Grant Galbraith**. All Ayes– Motion Carried.

Voting Record			
Martha Mooney		---	
Shad Gallogly	Y	Glenn Bragg	---
Grant Galbraith	Y	Holly Trainer	---

2.3. MOTION TO APPROVE: September 21, 2020 Agenda

2.3.1. Additions to agenda

- *None*

2.3.2. Deletions to agenda

- *None*

2.3.3. Changes to agenda

- *None*

The motion to approve the September 21, 2020 Agenda was made by **Grant Galbraith** and seconded by **Shad Gallogly**. All Ayes – Motion Carried.

Voting Record			
Martha Mooney		---	
Shad Gallogly	Y	Glenn Bragg	---
Grant Galbraith	Y	Holly Trainer	---

3.0 FINANCIALS

3.1. MOTION TO APPROVE: The Monthly Financials as presented

The motion to approve the Monthly Financials as presented was made by **Grant Galbraith** and seconded by **Shad Gallogly**. All Ayes – Motion Carried

Voting Record			
Martha Mooney		---	
Shad Gallogly	Y	Glenn Bragg	---
Grant Galbraith	Y	Holly Trainer	---

4.0 ACTION ITEMS

4.1. RESOLUTION# 2020-017-EH: Environmental Health Beach Rules. This is the **THIRD and FINAL** of the required three readings of the proposed rules. The **FIRST** reading took place on July 20, 2020. The **SECOND** reading took place on August 17, 2020.

The resolution to approve the Third and Final Reading of the Environmental Health Beach Rules was made by **Shad Gallogly** and seconded by **Grant Galbraith**. All Ayes – Motion Carried

Voting Record			
Martha Mooney		---	
Shad Gallogly	Y	Glenn Bragg	---
Grant Galbraith	Y	Holly Trainer	---

4.2. MOTION TO AMEND: Accrued Leave Policy. Due to the extenuating circumstances of the pandemic, the Health Commissioner proposed that for 2020, the Accrued Leave Policy is amended to allow for an additional two weeks’ worth of vacation be carried over for each employee. This carryover would be only be for this year (2020), and is additional to the amount of leave currently allowed to be carried over as according to the policy.

The Health Commissioner presented the Board the number of accrued vacation hours each person will have after the current policy carryover allowance, and discussed various carryover options and cost benefit analyses of each. Discussion and deliberation among the Board members occurred.

The motion to amend the Accrued Leave Policy to allow each employee to carry over two (2) additional weeks of vacation leave from 2020 was made by **Grant Galbraith** and seconded by **Shad Gallogly**. *This leave carry-over is in addition to the allowable amount*

currently delineated in the policy. This amended carryover is only applicable to 2020, and any additional vacation leave that was carried into 2021 as a result of this amendment MUST be used prior to June 1, 2021. All Ayes – Motion Carried

Voting Record			
Martha Mooney		---	
Shad Gallogly	Y	Glenn Bragg	---
Grant Galbraith	Y	Holly Trainer	---

5.0 PUBLIC PARTICIPATION

There was no public participation at this meeting.

6.0 INFORMATION ITEMS AND COMMENTS – REFER TO ATTACHMENTS

6.1. Environmental Health Division

Stephanie Zmuda

6.1.1. STS Abandonment Report

6.1.2. EH Program Updates

- Recommend not contracting with Ohio Department of Commerce for MCHD to perform manufactured home park inspections in the future. Due to increased requirements for the inspection and reports, there is more time being spent than what is received in funding.

6.2. Nursing and Community Health Division

Morgan Kocher

6.2.1. Communicable Disease Report

6.2.2. COVID-19 Update

- Morrow County – 249 cases, with 2 deaths.
- Ohio – 145,165 cases, with approx. 4600 deaths
- United States – 6,786,352 cases, with nearly 200,000 deaths

6.2.3. Nursing Program Updates

- Discussion underway to resume appointments every 15 minutes
- Morgan, Jessica, and Tracie have an Amish Reproductive Health information session scheduled on 9/30/20 at a community member’s house

6.3. Health Commissioner

Stephanie Bragg

- Mid-Ohio – Had their Honda Indy 200 with 6,000 spectators as approved by ODH. The event went well with good compliance.
- Unfit for Habitation policy is in progress. Will send to prosecutor’s office for approval, then present to the Board in October
- PHAB virtual site visit is scheduled for 2/16/21 – 2/18/21. Will provide updates as it gets closer.
- COVID-19 compliance remains about the same – some people are very compliant, some refuse completely.
- Have been participating in weekly calls regarding planning COVID vaccination clinics. Estimated that by November/December there will be vaccine for priority groups (1st responders, Healthcare providers, long term care residents and staff).

Also estimated that there will be vaccine for the general public during the first quarter of 2021. We will be looking for volunteers! Tell your friends and colleagues!

- POD Drill exercise to practice vaccine delivery for first responders is scheduled at MCEMA on 10/15/20
- Legal update – mediation hearing is scheduled for October 1, 2020
- Reminder! All Board members must complete 2 hours of continuing education – turn your certificates in to Karrie Hursey.

7.0 EXECUTIVE SESSION

Reason to go into Executive Session: Shad Gallogly made the motion to go into executive session to consider the investigation or charges or complaints against a public employee. Grant Galbraith seconded the motion. Each BOH member was asked individually by the BOH secretary for an “Aye” or “Nay” vote to ENTER Executive Session.

Voting Record			
Martha Mooney		Y	
Shad Gallogly	Y	Glenn Bragg	---
Grant Galbraith	Y	Holly Trainer	---

Non-BOH members requested to attend Executive Session: Stephanie Bragg, Health Commissioner. The Board entered Executive Session at **7:15 p.m.**

The motion to exit Executive Session was made by Grant Galbraith and seconded by Shad Gallogly. Each Board member was asked individually by the BOH secretary for an “Aye” or “Nay” vote to exit Executive Session.

Voting Record			
Martha Mooney		Y	
Shad Gallogly	Y	Glenn Bragg	---
Grant Galbraith	Y	Holly Trainer	---

The Board exited Executive Session at **7:50 p.m.**, with **no** new motions.

8.0 MEETING ADJOURNMENT

The next regular Board of Health meeting will be held **October 19, 2020**, at **6:00 pm**. in the Community Services Building.

The motion to adjourn this meeting was made by Shad Gallogly and seconded by Grant Galbraith. All Ayes – Motion Carried.

Voting Record			
Martha Mooney		---	
Shad Gallogly	Y	Glenn Bragg	---
Grant Galbraith	Y	Holly Trainer	---

This meeting was adjourned at 7:52 p.m.

*Martha Mooney, DVM
President, Board of Health*

Date

*Stephanie Bragg, RN, BSN, MHA
Secretary to the Board*

Date

DRAFT