



LOVE LIFE. LIVE HEALTHY

**BOARD OF HEALTH MEETING**  
**AGENDA**  
**October 15, 2018**

**DON'T FORGET TO SIGN IN**

CALL THE MEETING TO ORDER \_\_\_\_\_ P.M.

**1.0 INTRODUCTIONS AND WELCOME**

**2.0 APPROVAL OF OCTOBER 15, 2018 AGENDA**

Motion by \_\_\_\_\_ Second by \_\_\_\_\_

Abstentions \_\_\_\_\_

Bragg \_\_\_ Mooney \_\_\_ Gallogly \_\_\_ Polzin \_\_\_ Galbraith \_\_\_

**Passed Failed**

**3.0 OCTOBER 15, 2018 AGENDA ADDITIONS / CHANGES**

**1) In order to accommodate the community - Move the environmental health variances to the beginning of the agenda following the public participation section:**

- **RESOLUTION #2018 063 -EH**
- **RESOLUTION #2018-064-EH**
- **RESOLUTION #2018-0XX-EH**

2. \_\_\_\_\_

Motion by \_\_\_\_\_ Second by \_\_\_\_\_

Abstentions \_\_\_\_\_

Bragg \_\_\_ Mooney \_\_\_ Gallogly \_\_\_ Polzin \_\_\_ Galbraith \_\_\_

**Passed Failed**

**4.0 APPROVAL OF APPROVAL OF SEPTEMBER 17, 2018 MINUTES**

Motion by \_\_\_\_\_ Second by \_\_\_\_\_

Abstentions \_\_\_\_\_

Bragg \_\_\_ Mooney \_\_\_ Gallogly \_\_\_ Polzin \_\_\_ Galbraith \_\_\_

**Passed Failed**

**5.0 APPROVAL OF FINANCIALS**

**5.1 Motion to INCREASE or DECREASE appropriations – *Standing Agenda Item***

See the memo from Jill Thompson to \_\_\_\_\_ appropriations to the following accounts from the unappropriated certified monies. See below and information contained on the memo. ***Need BOH signature on document.***

Motion by \_\_\_\_\_ Second by \_\_\_\_\_

Abstentions \_\_\_\_\_

Bragg \_\_\_ Mooney \_\_\_ Gallogly \_\_\_ Polzin \_\_\_ Galbraith \_\_\_

**Passed Failed**

**5.2 Motion to approve the monthly financials as presented - *Standing Agenda Item***

Motion by \_\_\_\_\_ Second by \_\_\_\_\_

Abstentions \_\_\_\_\_

Bragg \_\_\_ Mooney \_\_\_ Gallogly \_\_\_ Polzin \_\_\_ Galbraith \_\_\_

**Passed Failed**

**6.0 PUBLIC PARTICIPATION**

- ***Reminder:*** If you wish to address the Board of Health, please fill out the Public Participation Form (webpage: <http://www.morrowcountyhealth.org/about-us/board-of-health/>).
  - ***NOTE:*** The form is being re-designed so that it will be able to be submitted electronically. Currently, this feature is not active.
- Deadline for form submission is the Thursday immediately prior to the scheduled Board meeting, no later than 5:00 pm.

As of October 11, 2018 at 5:00 PM, \_\_\_\_\_ has asked to attend the meeting and speak to the Board of Health

**7.0 VARIANCES FOR ENVIRONMENTAL HEALTH**

**7.1 RESOLUTION #2018 - 063 -EH: This resolution is to provide an Environmental Health regulation (sewage) variance request for William Fairchild. (*Pending installer's signature*).**

Resolution by \_\_\_\_\_ Second by \_\_\_\_\_

Abstentions \_\_\_\_\_

Bragg \_\_\_ Mooney \_\_\_ Gallogly \_\_\_ Polzin \_\_\_ Galbraith \_\_\_

**Passed Failed**

**7.2 RESOLUTION #2018-064-EH: This resolution is to provide an Environmental Health regulation (sewage) variance request for Jeremy and Carrie Burns.**

Resolution by \_\_\_\_\_ Second by \_\_\_\_\_

Abstentions \_\_\_\_\_

Bragg \_\_\_ Mooney \_\_\_ Gallogly \_\_\_ Polzin \_\_\_ Galbraith \_\_\_

**Passed Failed**

**7.3 RESOLUTION #2018-0XX-EH: This resolution is to provide an Environmental Health regulation (sewage) variance request for Jason Bisbee.**

Resolution by \_\_\_\_\_ Second by \_\_\_\_\_

Abstentions \_\_\_\_\_

Bragg \_\_\_ Mooney \_\_\_ Gallogly \_\_\_ Polzin \_\_\_ Galbraith \_\_\_

**Passed Failed**

**8.0 DELETED FOR 09/17/2018 - TRAINING ON PUBLIC HEALTH STEPHANIE BRAGG**

**8.1 Board of Health Education/training to return after January 01, 2019**

*Sec. 3701.342 (G) Annual completion of two hours of continuing education by each member of a board of health. The minimum standards shall provide that continuing education credits shall pertain to ethics, public health principles, and a member's responsibilities. Credits may be earned in these topics at pertinent presentations that may occur during regularly scheduled board meetings throughout the calendar year or at other programs available for continuing education credit. The director of health may assist local boards of health of general and city health districts in coordinating approved continuing education programs sponsored by health care licensing boards, commissions or associations. The minimum standards also shall provide that continuing education credits earned for the purpose of license renewal or certification by licensed health professionals serving on boards of health may be counted to fulfill the two-hour continuing education requirement.*

- **NOTE:** If any BOH member needs information on continuing education, please let me know. I will be able to provide websites that would meet the requirements.

**9.0 ADMINISTRATIVE / AGENCY ACTION ITEMS PAMELA BUTLER**

**9.1 RESOLUTION #2018-XXX-ADM:**

**10.0 NURSING ACTION ITEMS STEPHANIE BRAGG**

**10.1 RESOLUTION #2018-061-EH: This Resolution is to Adopt and Approve the Policy to Supplement the ODH STS Rules 3701-29 (Tabled from 09/17/2018)**

Resolution by \_\_\_\_\_ Second by \_\_\_\_\_

Abstentions \_\_\_\_\_

Bragg \_\_\_ Mooney \_\_\_ Gallogly \_\_\_ Polzin \_\_\_ Galbraith \_\_\_

**Passed Failed**

**10.2 RESOLUTION #2018-061-EH: This resolution is to Adopt and Approve the Policy for Obtaining a Permit for New STS in Morrow County. (Tabled from 09/17/2018).**

Resolution by \_\_\_\_\_ Second by \_\_\_\_\_  
Abstentions \_\_\_\_\_

Bragg \_\_\_ Mooney \_\_\_ Gallogly \_\_\_ Polzin \_\_\_ Galbraith \_\_\_

**Passed Failed**

**11.0 ENVIRONMENTAL HEALTH ACTION ITEMS**

**STEPHANIE ZMUDA**

**11.1 RESOLUTION #2018-062-EH: This resolution is to Adopt and Approve the Second Reading of the Food Service, 2019 Fee Schedule for Morrow County Health District:** This resolution is to approve and adopt the Environmental Health food service fee schedule for the year 2019. September 17, 2018 is the first of the required three (3) readings necessary to meet state code and was completed. The second reading and public participation takes place October 15, 2018 with the last and final reading of the fee schedule to take place November 19, 2018.

**NOTE:** A public hearing will take place during the October 15, 2018 Board of Health meeting for anyone who would be interested in the process. December 17, 2018 meeting date will be the final adoption date for the 2019 fee schedule.

NOTE: Refer to the *2019 Food Fee Recommendations Document* based on ODH/ODA Cost Methodology as required by ORC.

Resolution by \_\_\_\_\_ Second by \_\_\_\_\_  
Abstentions \_\_\_\_\_

Bragg \_\_\_ Mooney \_\_\_ Gallogly \_\_\_ Polzin \_\_\_ Galbraith \_\_\_

**Passed Failed**

**11.2 MOVED THIS VARIANCE TO BEGINNING OF MEETING**

**11.3 MOVED VARIANCE TO BEGINNING OF MEETING**

**11.4 VARIANCE AT BEGINNING OF MEETING**

**11.0 INFORMATION ITEMS AND COMMENTS – REFER TO ATTACHMENTS**

**a. Environmental Health Division Update**

To: Environmental Health Directors, Food Program Supervisors, Sanitarians and Other Interested Parties

From: Ohio Department of Health Food Safety Program

Ohio Department of Agriculture Division of Food Safety

On July 30, 2018, Governor John Kasich signed House Bill 263, which amends Ohio Revised Code (ORC) 3717, authorizing owners of food service operations (FSO) and retail food establishments (RFE) to allow dogs in an outdoor dining

area of the FSO or RFE. The new law, which is effective on October 29, 2018, states that the Directors of Health and Agriculture shall adopt rules for dogs in outdoor dining areas. Until the rules are finalized, ODH and ODA are providing the attached document which contains the new statutory requirements and additional guidance for use by local health districts.

Feel free to contact ODH or ODA if you have any questions.

- ✓ Sewage program issues and concerns
- ✓ Report on number of small flow systems in Morrow County sent to EPA as requested on 10/11/2018. *Thanks to Karrie Hursey for pulling this together.*
  - This report is as accurate as we could make it based on the current records and tracking.
- b. Nursing and Community Health Division Update – Stephanie Bragg**
  - ✓ Communicable Disease Report
- c. Clinic and BCMH - Jessica Garver**
  - ✓ County-wide Flu Clinic: 09/29/2018 at EMS Building
  - ✓ In-school clinics:
    - Highland School: 08/23/2018 – 11 students seen
    - Cardington School: 09/20/2018
    - Northmor School: XXX
    - Tomorrow Center School: 09/27/2018
  - ✓ Reproductive Health Grant – New grant cycle started 09/01/2018
- d. Health Commissioner:**
  - ✓ Attended AOHC Fall Conference September 26 – 28
    - Dr. Freundlich to attend the Medical Director’s University
  - ✓ October 04, 2018 Community Health Assessment Meeting to choose questions for next report. Meeting begins at 10:00 AM and ends at 2:00 PM here in the Community Services Building.
    - 38 attendees from multiple agencies
  - ✓ Update from Anne Goon – accreditation summary and cost
- e. Board of Health Updates**

**12.0 MEETING ADJOURNED \_\_\_\_\_ P.M.**

Motion by \_\_\_\_\_ Second by \_\_\_\_\_

Abstentions \_\_\_\_\_

Bragg \_\_\_ Mooney \_\_\_ Gallogly \_\_\_ Polzin \_\_\_ Galbraith \_\_\_

**Passed Failed**

**Reason to go into Executive Session:**

I, \_\_\_\_\_, make a motion to go into executive session to consider the employment, dismissal, discipline, or demotion, of a public employee.

Person(s) Requested to Attend Executive Session: \_\_\_\_\_  
\_\_\_\_\_

**Motion to go into Executive Session: Time \_\_\_\_ (As Needed) - Roll Call Vote**

Motion by \_\_\_\_\_ Second by \_\_\_\_\_  
Abstentions \_\_\_\_\_

Mooney \_\_\_ Gallogly \_\_\_ Polzin \_\_\_ Galbraith \_\_\_  
**Passed Failed**

**Motion to return from Executive Session: Time \_\_\_\_ (As Needed) Roll Call Vote**

Motion by \_\_\_\_\_ Second by \_\_\_\_\_  
Abstentions \_\_\_\_\_

Mooney \_\_\_ Gallogly \_\_\_ Polzin \_\_\_ Galbraith \_\_\_  
**Passed Failed**

**NEXT MEETING  
November 19, 2018 at 6:00 PM**