



BOARD OF HEALTH MEETING

AGENDA

July 19, 2018

LOVE LIFE. LIVE HEALTHY

DON'T FORGET TO SIGN IN

CALL THE MEETING TO ORDER _____ P.M.

1.0 INTRODUCTIONS AND WELCOME

2.0 APPROVAL OF JULY 19, 2018 AGENDA

Motion by _____ Second by _____

Abstentions _____

Bragg ___ Mooney ___ Gallogly ___ Polzin ___ Galbraith ___

Passed

Failed

3.0 JULY 19, 2018 AGENDA ADDITIONS / CHANGES

1. _____ 2. _____

Motion by _____ Second by _____

Abstentions _____

Bragg ___ Mooney ___ Gallogly ___ Polzin ___ Galbraith ___

Passed

Failed

4.0 APPROVAL OF JUNE 18, 2018 MINUTES

Motion by _____ Second by _____

Abstentions _____

Bragg ___ Mooney ___ Gallogly ___ Polzin ___ Galbraith ___

Passed

Failed

5.0 APPROVAL OF FINANCIALS

5.1 Motion to increase appropriations – *Standing Agenda Item*

See the memo from Jill Thompson to increase appropriations to the following accounts from the unappropriated certified monies. See below and information contained on the memo.

(1) Increase: Eastman & Smith

Motion by _____ Second by _____

Abstentions _____

Bragg ___ Mooney ___ Gallogly ___ Polzin ___ Galbraith ___

Passed

Failed

5.2 Motion to approve the monthly financials as presented - *Standing Agenda Item*

Motion by _____ Second by _____

Abstentions _____

Bragg ___ Mooney ___ Gallogly ___ Polzin ___ Galbraith ___

Passed

Failed

6.0 PUBLIC PARTICIPATION

- **Reminder:** If you wish to address the Board of Health, please fill out the Public Participation Form below, and submit via the embedded Submit Form Now button. (webpage: <http://www.morrowcountyhealth.org/about-us/board-of-health/>)
- Deadline for form submission is the Thursday immediately prior to the scheduled Board meeting, no later than 5:00 pm.

Tim Hack, Mt. Gilead, Ohio, completed the public participation form. The topic for discussion will be septic systems.

7.0 TRAINING ON PUBLIC HEALTH

STEPHANIE BRAGG

Will provide continuing education certificate. Every 30 minutes equals 0.5 credits. Topic for this meeting will be on XXXXXXXXXXXX

8.0 ADMINISTRATIVE / AGENCY ACTION ITEMS

PAMELA BUTLER

9.1 RESOLUTION # 2018-041-EP: This resolution is to approve the professional services contract by and between the Morrow County Office of Homeland Security and Emergency Management (EMA) with the Morrow County Board of Health: The Morrow County Health District’s Emergency Preparedness Coordinator will be to assist with emergency response planning, grant writing and reporting, and coordination of emergency response drills and/or exercises. An invoice including an itemized statement listing services provided, dates of services, and any other services provided as well as amount of payment due and signature of contractor will be submitted on a monthly basis. Compensation to MCHD is up to maximum of 416

hours (8 hours per week X 52 weeks) at a cost of up to a maximum amount of \$17,056 during effective dates of this contract.

Resolution by _____ Second by _____
Abstentions _____

Bragg ___ Mooney ___ Gallogly ___ Polzin ___ Galbraith ___

Passed Failed

- 9.2 RESOLUTION # 2018-042-N: This resolution is to approve the FY2018-2019 Memorandum of Agreement for *Get Vaccinated Ohio* Grant Administrative Support Services between Union County Health District and Morrow County Health District:** This MOU is to allow MCHD to provide grant services through Union County Health District for vaccination services including reminder/recall contacts, disparities identification and evaluation, pediatric and adolescent AFIX processes, MOBI education processes, training and educating across the county for Impact SIIS, and others. MCHD will follow the OGAPP policies, procedures, and requirements including other guidelines and deliverables set forth in this grant and total value of this agreement will not exceed \$28,957.

Resolution by _____ Second by _____
Abstentions _____

Bragg ___ Mooney ___ Gallogly ___ Polzin ___ Galbraith ___

Passed Failed

- 9.3 RESOLUTION # 2018-043-ADM: This resolution is to approve the Personal Service Agreement by and between Morrow County Health District and Anne Goon, MS, RD, LD:** MCHD is in need of a qualified public health professional with expertise in public health accreditation activities and Ms. Anne Goon has the expertise to lead and provide support to move through the accreditation process. This contract will take effect June 1, 2018 and remain in effect through January 31, 2018 or until contract suspended or terminated. It can be renewed for additional periods of time if both parties agree. Refer to Resolution #2018-039-ADM for further information.

Resolution by _____ Second by _____
Abstentions _____

Bragg ___ Mooney ___ Gallogly ___ Polzin ___ Galbraith ___

Passed Failed

- 9.4 RESOLUTION # 2018-044-N: This resolution is to provide school nursing services to Cardington- Lincoln Local Schools.** The contract provides details on how this contract is to be administered including hours per week, payment, type of nursing services, etc. the total cost to be paid to MCHD will be monthly upon receipt of a detailed invoice submitted by MCHD. The total cost for school year FY 2018-2019 will be for \$26,475.59 including wages, Medicare, OPERS, and Workers' Compensation. MCHD has provided school nursing services to Cardington-Lincoln for many years.

Resolution by _____ Second by _____
Abstentions _____

Bragg ___ Mooney ___ Gallogly ___ Polzin ___ Galbraith ___

Passed Failed

9.5 MOTION: Approve the following equipment to be taken out of MCHD inventory.
800-068 Vaccine refrigerator (Helmer) – Serial #977851
3 Old Mosquito Sprayers

Motion by _____ Second by _____
Abstentions _____

Bragg ___ Mooney ___ Gallogly ___ Polzin ___ Galbraith ___

Passed Failed

10.0 NURSING ACTION ITEMS

STEPHANIE BRAGG

11.0 ENVIRONMENTAL HEALTH ACTION ITEMS

BRIAN BENICK

12.0 INFORMATION ITEMS AND COMMENTS – REFER TO ATTACHMENTS

a. Environmental Health Division Update

b. Nursing and Community Health Division Update – Stephanie Shaver

- ✓ **ADMIN:**
- ✓ **PHEP & CRI**
- ✓ **SCHOOL NURSING**

c. Jessica Garver

d. Health Commissioner:

- ✓ Continuation of the HCF Program – through the Rural Health Care Program for connect funding. This provides reimbursement to MCHD for Internet and/or Phone services.
- ✓ SERB Mediation Conference Notice dated and mailed 07/13/2018 – Charles Howland to attend the meeting at SERB
- ✓ SERB Letter, Report and Recommendation dated 07/06/2018
- ✓ NALBOH Annual Conference – Raleigh, NC

e. Board of Health Updates

11.0 MEETING ADJOURNED _____ P.M.

Motion by _____ Second by _____

Abstentions _____

Passed Failed

Reason to go into Executive Session:

I, _____, make a motion to go into executive session to consider the employment, dismissal, discipline, or demotion, of a public employee.

Person(s) Requested to Attend Executive Session: _____

Motion to go into Executive Session: Time _____ (As Needed) - Roll Call Vote

Motion by _____ Second by _____
Abstentions _____
Mooney ___ Gallogly ___ Polzin ___ Galbraith ___
Passed Failed

Motion to return from Executive Session: Time _____ (As Needed) Roll Call Vote

Motion by _____ Second by _____
Abstentions _____
Mooney ___ Gallogly ___ Polzin ___ Galbraith ___
Passed Failed

**NEXT MEETING
August 20, 2018 at 6:00 PM**