



**RESOLUTION NO. #2017-048-EH & #2017-052-EH ADOPTED 11/20/2017 & 12/18/2017 (for 2018 Fees)**

**Resolution to Approve and Adopt Food Service, Household Sewage, & Pool Fee Schedule**

- WHEREAS,** the Morrow County Board of Health (the “Board”) is recognized in the State of Ohio as the Morrow County General Health District; and
- WHEREAS,** the Board shall provide for the administration and management of the local health district per OAC §3701-36-09; and
- WHEREAS,** the Board may, by rule, establish a uniform system of fees to pay the costs of any services provided by the Board under ORC 3709.09; and
- WHEREAS,** the Board is the local licensing authority for the Environmental Health programs; and
- WHEREAS,** the Board has reviewed revenues and expenditures for the Food Service Program, and has utilized the Ohio Department of Health’s cost methodology, and also reviewed by Ohio Department of Agriculture in calculating food license fees for 2018; and
- WHEREAS,** the collection of fees at or near the Board’s cost for performance of the duties of the food program is necessary for the overall stability of District operations and the provision of mandated services at or above minimum standards.

**NOW, THEREFORE, BE IT RESOLVED,** the Morrow County Board of Health hereby amends the Morrow County Health District Environmental Health Services Fee Schedule below to reflect updates to the Environmental Health Programs:

**MORROW COUNTY HEALTH DISTRICT  
ENVIRONMENTAL HEALTH SERVICES FEE SCHEDULE**

**Effect of Partial Invalidity**

Should any part of this regulation be declared invalid or unconstitutional for any reason, the remainder of this regulation shall not be affected thereby.

**Refunds**

Upon written request, a refund of local fees will be made for up to one year from original payment, to those from whom a fee was received and deposited, and to whom the following circumstances apply. Qualifying circumstances: 1) a service was cancelled or not needed, and the service was not rendered by the health district; or 2) a double payment was made for the same service. Refunds must be approved by the Environmental Health Director, Fiscal Officer and the Health Commissioner. Refunds will be processed with a deduction of a 10% administrative fee. **Please Note:** Any associated state remittance fees are non-refundable. Also, solid waste transfer station application fees are non-refundable per state rule.

**Late Fees**

A 25% late fee will be assessed to any license, permit, or registration fee (not including plumbing fees or refuse vehicle fees which have program specific late fees) that is received or postmarked by the U.S. Postal Service on or after the due date, or after the permitted activity has begun. **Please Note:** A private meter postmark on the envelope is not a valid postmark for establishing payment date. Exemption from the late fee may be granted for emergency well construction or alteration permits secured within two (2) business days.

Plumbing and refuse vehicle late fees will be assessed for any permit or registration fee postmarked or received after the due date or after the permitted activity has begun. The fee shall be equal to the cost of the permit or registration.

**Returned Check Fee**

A \$30.00 fee will be charged for any check returned by a financial institution for insufficient funds. The individual or business who issued the returned check will have 2 business days to submit payment to the Health District using cash or money order.

**O & M Fee Credit**

The \$25 (aeration systems) or \$45 (all other systems) operational maintenance inspection fee remitted to the Health District will be credited to the homeowner's Health District permitting fees for installation of a new system, or for the replacement, alteration or repair of an existing system if all of the following apply: 1) the permit to repair, alter or replace the system is taken out within 5 months of receipt of the random selection notice for the O & M program from the Health District, and 2) the permit is taken out within 90 days of completion of the O & M inspection by a qualified inspector registered with the Morrow County Health District.

Program / Service	Review Date	Effective Date	County Fee	State Fee/s	Additional Fees	Total
<b><u>I. Water Systems</u></b>						
<b>A. Permits</b>						
1. Installation - new - single family dwelling		05/01/17 (3/2018 moved \$2.00 from County fee to ODNR State fee - See Board minutes in March_2018)	\$235.00	\$74.00 ODH \$20.00 ODNR		\$329.00
2. Installation - new - non single family dwelling		05/01/17 (3/2018 moved \$2.00 from County fee to ODNR State fee - See Board minutes in March_2018)	\$235.00	\$74.00 ODH \$20.00 ODNR		\$329.00
3. Alteration - single family dwelling		05/01/17	\$145.00			\$145.00
4. Alteration - non single family dwelling		05/01/17	\$160.00			\$160.00
5. Sealing - existing private water system		12/21/15	\$25.00			\$25.00
6. Test well		07/18/11	\$177.00	\$74.00		\$251.00

7. Pond - Single Family		05/01/17	\$442.00	\$74.00		\$516.00
8. Non-potable well conversion - single family		05/01/17	\$287.00	\$74.00		\$361.00
9. Non-potable well conversion - multi family		05/01/17	\$337.00	\$74.00		\$411.00
<b>B. Registrations</b>						
1. Water hauler - per vehicle		01/01/09	\$75.00			\$75.00
<b>C. Water Samples</b>						
2. Stop out & collection fees for testing for residents & unlicensed facilities - collection by sanitarian		05/01/17	\$75.00			\$75.00

Program / Service	Review Date	Effective Date	County Fee	State Fee/s	Additional Fees	Total
<b><u>II. Household Sewage Disposal Systems</u></b>						
<b>A. Inspections</b>						
1. Site Review – new construction		01/01/18	\$172.50			\$172.50
2. Operational maintenance fee - aeration system (collected and remitted by service providers)		01/01/18	\$27.25			\$27.25
3. Operational maintenance fee - systems other than aeration (collected and remitted by service providers)		01/01/18	\$50.25			\$50.25
<b>B. Permits</b>						
1. Installation - alteration of existing system (except septic tank), incl. on-site review		01/01/17 (state fee) 01/01/18	\$230.00	\$35.00		\$265.00
2. Installation - replacement of septic tank only, incl. on-site review		01/01/17 (state fee) 01/01/18	\$86.25	\$35.00		\$121.25
3. Installation - replacement of existing system; workshop incl. on-site		01/01/17 (state fee) 01/01/18	\$287.50	\$74.00		\$361.50
4. Installation - new construction		01/01/17 (state fee) 01/01/18	\$345.00	\$74.00		\$419.00
<b>C. Registrations</b>						
1. Installer - sewage disposal system		01/01/18	\$230.00			\$230.00

2. Hauler - sewage - includes one truck		01/01/18	\$230.00			\$230.00
3. Hauler - sewage - each additional truck after the first one		01/01/18	\$40.25			\$40.25
4. Service provider		01/01/18	\$230.00			\$230.00
<b>D. Sewage System Appeals Board</b>						
Filing fee - submitted to the Board of Health(Can only apply if variance has been denied by Board of Health)		01/24/11	\$100.00			\$100.00

**III. Recreational Vehicle Parks, Camps or Combined Park/Camp**

**A. Licenses**

1. 50 or fewer sites		05/01/10	\$200.00	\$110.00		\$310.00
2. More than 50 sites (\$2.50/site > 50 sites)		05/01/10	\$200.00	\$110.00		Varies
3. Temporary campground w/50 or fewer sites, per event		01/01/08	\$90.00			\$90.00
4. Temporary campground w/more than 50 sites, per event (.50/site > 50 sites)		04/18/16	\$90.00			Varies
5. Resident day camp (required without a State of Ohio Campground license IX.A.1. or 2.)		12/21/15	\$115.00			\$115.00

Program / Service	Review Date	Effective Date	County Fee	State Fee/s	Additional Fees	Total
<b><u>IV. Public Swimming Pools / Spas / Special Use Pools</u></b>						
<b>A. Licenses</b>						
1. Individual Public Swimming Pool, Public Spa, or Special Use Pool	09/17	01/01/18	\$300.00	\$80.00		\$380.00
2. Additional Individual Public Swimming Pool, Public Spa, or Special Use Pool at the Same Address	09/17	01/01/18	\$300.00	\$55.00		\$355.00

**V. Beaches & Other Bathing Places****A. Licenses**

1. Commercial		12/21/15	\$100.00			\$100.00
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**VI. Commercial Plumbing****A. Registrations – Issued by and paid to the Morrow County Health District**

1. Plumbing contractor		01/14/13	\$100.00			\$100.00
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**NOTE:** Registrations are **due before** a plumbing contractor/service **provider begins work** in Morrow Co.

**VII. Food Service – No variances shall be granted for the food service program****A. Food Service Operation or Retail Food Establishment**

1. License - Risk level 1 < 25,000 sq. ft.	08/17	01/01/18	\$114.59	\$28.00		\$142.59
2. License - Risk level 2 < 25,000 sq. ft.	08/17	01/01/18	\$129.66	\$28.00		\$157.66
3. License - Risk level 3 < 25,000 sq. ft.	08/17	01/01/18	\$252.05	\$28.00		\$280.05
4. License - Risk level 4 < 25,000 sq. ft.	08/17	01/01/18	\$320.78	\$28.00		\$348.78
5. License - Risk level 1 = to or ≥ 25,000 sq. ft.	08/17	01/01/18	\$167.65	\$28.00		\$195.65
6. License - Risk level 2 = to or ≥ 25,000 sq. ft.	08/17	01/01/18	\$176.69	\$28.00		\$204.69
7. License - Risk level 3 = to or ≥ 25,000 sq. ft.	08/17	01/01/18	\$637.91	\$28.00		\$665.91
8. License - Risk level 4 = to or ≥ 25,000 sq. ft.	08/17	01/01/18	\$676.49	\$28.00		\$704.49

**B. Mobile Food Service**

1. License - per unit	08/17	01/01/18	\$47.57	\$28.00		\$75.57
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**C. Temporary Food Service**

1. License - per event	08/17	01/01/18	\$40.52			\$40.52
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**D. Vending**

1. License - per machine	08/17	01/01/18	\$14.44	\$6.00		\$20.44
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**E. Micro Markets (See Risk Level 1 for Fee)**

<b>F. Plan Review</b> New or existing FSO and RFE facilities	09/17	01/01/18	50% of local license fee			Varies
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Program / Service	Review Date	Effective Date	County Fee	State Fee/s	Additional Fees	Total
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**VII. Tattoo/Body Piercing**

<b>A. Licenses</b>						
1. Tattoo		01/01/07	\$150.00			\$150.00
2. Body piercing		01/01/07	\$150.00			\$150.00
3. Combined tattoo/body piercing		01/01/07	\$200.00			\$200.00
4. Temporary – per event		01/01/07	\$100.00			\$100.00

**IX. Variance**

<b>A. Application - made to the Board of Health</b>						
1. Review fee - all programs		01/01/07	\$150.00			\$150.00

*\*If approved, fee will be applied to cost of permit, license or service.*

**XI. Rabies**

<b>A. Testing</b>						
1. Bats, cats, dogs, raccoons, etc. - No charge at this time		07/18/11				\$0.00
2. Pet & wild rodents – gerbils, hamsters, guinea pigs, mice, rabbits, rats, squirrels, chipmunks, shrews and moles		07/18/11		\$30.00		\$30.00

**Please Note:** State fees and lab fees are subject to change without notice. Any increase or decrease in fee will be passed on at the time the Morrow County Health District is notified by the state agency and may not be reflected in the total cost of the fee column of this resolution.